



SUPER STARS PRESCHOOL – STAFF DEPLOYMENT POLICY

1. POLICY STATEMENT

- We are committed to providing a safe, secure, and stimulating environment.
- We achieve this by strategically deploying qualified staff to meet statutory adult-to-child ratios, ensure robust supervision, and support child development.

2. STATUTORY RATIOS & QUALIFICATIONS

- We strictly adhere to national regulatory frameworks regarding adult-to-child ratios.
- At least one qualified Paediatric First Aider, will always be present on the premises and available when children are present.
- Staff holding a full and relevant Level 3 qualification will lead rooms and be deployed to supervise higher-risk activities.

3. RISK-BASED ZONING & SUPERVISION

- Rooms and outdoor spaces are mapped into designated "zones" based on risk levels.
- High-risk zones (e.g., woodwork benches, climbing equipment, water play) will always have a dedicated practitioner deployed directly to that area.
- Staff must position themselves to maintain clear lines of sight and hearing, avoiding "blind spots" created by furniture or play structures.

4. TRANSITIONS AND FLEXIBLE DEPLOYMENT

- Room leaders will dynamically adjust staff placement during critical transitions (e.g., arrival, outdoor free-flow, mealtimes, and departure).
- Staff are required to communicate clearly when leaving a zone (e.g., for toileting support or medication administration) so a colleague can cover.

5. MONITORING AND REVIEW

- The Manager and Room Leaders will review deployment plans daily based on attendance numbers and individual child needs (e.g., SEND support).
- This policy is reviewed annually or in response to regulatory updates.

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Signed: Sandra Burgess
Manager